

COMMUNITY ENGAGEMENT GROUP MEETING – 23 JUNE 2015

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	<p>Stewart Cree (Leader) Chair, Councillor Gowans, Alastair Kennedy (Joint Community Council), Anita Milne (MFCHA), Fiona Rolt (Area Forums), Steven Christie (Tenants Forum) and Fabio Villani (CPOG rep) Lead Officer.</p> <p><u>APOLOGIES</u> Apologies were received from Irena Patterson (Disability Forum), Tracey Gervaise (NHS Grampian), Don Vass (tsiMoray) and Alison Thow (Police Scotland).</p> <p><u>IN ATTENDANCE</u> Andrea McArthur, Minute Taker John Ferguson, TMC</p>	
1.	Previous Minute 06 May 2015	The minute was agreed as an accurate record of the previous meeting.	
2.	Matters Arising	<p>(i) Community Empowerment (Scotland) Bill – John Ferguson John advised that the Bill was now published with the inclusion of a few late amendment in particular concerning community planning and locality planning. A summary of the major changes is attached. The published bill can be found here.</p> <p>It is hoped that comprehensive guidance will be published in the future although the timescale on this is unknown.</p> <p>ACTION: The group agreed to keep this as an agenda item for the foreseeable future.</p> <p>Item 2 06-05-2015 Minute refers – Cllr Cree confirmed that the concerns previously discussed have been highlighted to Pam Gowans, Chief Office Health & Social Care; she confirms that the views were considered.</p> <p>Item 3 06-05-2015 Minute refers – Fabio advised that a draft CEG Action Plan has not been submitted to the Community Planning Board. This is for further</p>	AMcA

		<p>discussion in this meeting.</p> <p>Item 6 06-05-2015 Minute refers – Findrassie Master Plan – Alastair confirmed that the meeting had been successful and that Elgin Community Council has now submitted a report to the consultants which has been well received.</p> <p>Item 6 06-05-2015 Minute refers – Cllr Cree has discussed concerns regarding Alcohol and Drug 10 Year Strategy with Jane Mackie, Head of Community Care. Deadline on consultation has been extended to 31 August 2015. The information is included in the Consultation section of the Moray Council website; can be found here.</p>	
3.	<p>Summary of Discussion Notes – Item 3: 06-05-2015 Meeting</p>	<p>Fabio thanked everyone for their comments on the draft report that was initially circulated and had now been incorporated into the Summary of Discussion Notes.</p> <p>Main points round the table discussion:</p> <ul style="list-style-type: none"> • Coordination of community engagement is only possible if representatives on the CEG are the ‘right’ people • Membership of CEG requires to be reviewed • Representation is required from across the CPB • Partners/members need to know why they are at the CEG • Trying to clarify how we want the CEG to work • CEG need to develop how coordination of community engagement will be carried out • The whole partnership are responsible for community engagement • Focusing on the CPB report of 04-06-2015 (CEG Remit and CEG Coordination) report may be a way to focus on membership requirements • Publication of the Community Empowerment Bill could possibly create renewed interest amongst partners and other agencies around community engagement • CP representatives will not attend unless meeting is relevant to them and they can see the value of being involved – possibly rearrange agenda • The value of having representatives of community groups on the CEG includes the opportunity for 	

		<p>community reps to: influence CP partners and CP Partnership engagement plans (through their understanding of National Community Engagement Standards, knowledge in engagement methodologies and insights of what approaches are likely to work in their communities); monitor and evaluate CP partners and CP Partnership engagement projects</p> <ul style="list-style-type: none"> • CEG could help partners understand what their duties are arising from the Community Empowerment Bill • Look at level of business round the table. Strategic and/or operational? • There is no community planning engagement being undertaken at the moment <p>AGREED: each partner of the CPB needs to be represented on the CEG as a priority</p> <p>ACTION: Fabio to raise at the next CPOG meeting. Following that meeting Fabio will brief Cllr Cree on outcome and invite partner representatives to next meeting as appropriate.</p> <p>The question was raised again about how the Community Engagement Network (CEN) came into being. John advised that the group was created following training which was endorsed by the CEG. It had been agreed that training would be extended beyond the CEG and also senior TMC officers; training led by the Consultation Institute. The CEN group has not met recently and may not need to be reinstated if partners attend CEG instead.</p>	FV
4.	Community Planning Board Report 04-06-2015	<p>Fabio advised that this had been presented at the CPB meeting on 4 June 2015.</p> <p>Fabio advised that currently there was no CP engagement happening at the moment that promotes community planning. Councillor Cree advised that the CPB is currently undertaking a review and perhaps this review could be suggested as a challenge to use as consultation across the partners.</p> <p>Points from discussion:</p> <ul style="list-style-type: none"> • Review of overall plan December 2015 (Moray 2023) • Has this been discussed with public – all CP partners should be involved • Eg. Budget discussion linked to something 	

		<p>already in plan – how do you link/co-ordinate this?</p> <ul style="list-style-type: none"> • Concern that there are no focus/reference groups established to date – could CPP assist with this? • Could CEG help set up focus/reference groups – use already established groups? • Focus recently has been on monitoring and evaluation. We need to prioritise focus on actually engaging and on coordinating engagement • CEG agreed a monitoring and evaluation process – need to agree which engagement projects to apply it to. 	
5.	Draft CEG Action Plan	<p>Fabio advised that there is to be discussion of community engagement at the Community Planning Officers Group (CPOG) meeting on 25 June 2015. This discussion will help develop role of CEG and inform the draft action plan.</p> <p>ACTION: Agenda item for next meeting.</p>	AMcA
6.	Consultations	<p>(i) CLD Plan Information on an event which is being held in respect of the CLD Plan on 1 July 2015 was circulated. Fabio advised that this would be a 3 year rolling plan and is led by legislation which asks each Local Authority to have a Community Learning and Development Plan in place.</p> <p>(ii) Alcohol & Drug 10 Year Strategy – this was discussed under Item 2</p> <p>(iii) Health & Social Care Integration – the group agreed that an update would be useful at the next meeting of the CEG</p> <p>ACTION: ask Tracey G to action</p> <p>Following discussion it was also suggested that engagement on Moray 2023 and on the Moray Council Budget go on the next agenda too.</p> <p>ACTION: Agenda item for next meeting</p>	AMcA
7.	AOCB	None	AMcA
8.	Next Meeting Date	The next meeting will be held on Wednesday 19 August 2015 at 10.00am in Meeting Room 1, Council Annexe Building.	