

COMMUNITY ENGAGEMENT GROUP MEETING – 21 NOVEMBER 2013

MINUTE

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	<p>Convener, Councillor Cree (Chair), John Ferguson (Moray Council), Shelley Lawson (Clerk), Fiona Rolt (Area Forums), Anita Milne, (Moray Federation of Community Halls & Associations), Don Vass (TSI Moray), Judith Franklin (Equalities Forum), Anne Glover (Patients Participation Forum), Steven Christie (Tenants Forum), Irena Patterson (Moray Disability Forum) and Alastair Kennedy (Joint Community Council)</p> <p><u>APOLOGIES</u> Apologies were received from Tracey Gervaise (NHS), Colin Mowat (Police Scotland) and Jo Fergusson (Moray Collaborative Learning)</p>	
1.	Additional	<p>The Chair apologised for being late and explained that he had been in discussion with Audit Scotland who are in the process of auditing Community Planning. The Chair further advised that he would like to have a discussion with the Group on what can be achieved and what contributions the Group make.</p> <p>During discussion, Alastair Kennedy raised the question of youth involvement on the Community Engagement Group. It was agreed that Shelley Lawson would follow up on why the Youth Member hasn't been appointed.</p>	SL
2.	Previous Minute – 26 September 2013	The Group approved the minute as an accurate record of the meeting.	
3.	<p>Matters Arising – Citizens Panel</p> <p>Matters Arising – Moray Compact</p>	<p>The Chair updated the Group that the Community Planning Board agreed the continuation of the Citizens' Panel for 2 years with the option to extend for a third year. The use of the citizens' panel will be open to all community planning partners, not just the Council however the Community Engagement Group needs to be aware when a survey is being carried out. The Council's procurement policy will be followed in order to tender for this contract.</p> <p>John Ferguson explained to the Group that he has met with Fabio Villani of tsiMoray and that Fabio will take the</p>	JF / FV

	Matters Arising – Morinfo	<p>lead on this producing a draft which will be brought back to the Group for comments.</p> <p>The Chair explained to the Group that he had to cancel a meeting with the ICT department. He will reschedule this but needs to be clear on what we would like from them.</p>	Chair
4.	Action Plan	<p>The chair commended the Group on the conciseness of the document.</p> <p>John Ferguson explained that having done some background work, the Council doesn't have the resource to commit to some of the actions allocated to them. For example:</p> <p>Action 1: "Compile a register of all statutory and regular partner consultations" – this has been tried many times in the Council before and doesn't work. The Group agreed that as long as there is a standing item for current consultations on the Group agenda, then they would be aware of consultations.</p> <p>Under action 22: Hold Annual Awards for Community Engagement, the Chair advised that it would be worth combining with other awards ceremonies and holding 1 large ceremony. The group agreed to think about what ceremonies they are aware of and come back to the next meeting with a list where contact can be made to potentially join with other ceremonies. This will allow for a larger ceremony with more precedence and will also result in less spend for each separate ceremony.</p> <p>Following discussions, John advised that the action plan needs to be looked at further and more thought around the target dates. There are also some actions that could be combined.</p> <p>In response to a question on VOICE Alastair Kennedy advised that 10 sessions have been awarded with SPICE so we could perhaps use one of them for David Allan to do a presentation.</p>	
5.	Community Empowerment Bill	<p>John Ferguson introduced this item and spoke through some of the areas of the document drawing attention to the fact that Moray is ahead of the game in relation to Community Asset Transfer. John directed the Group to the section that discusses the change in representation on Community Planning Groups.</p>	

		<p>During discussion John mentioned that there is no reference to the National Standards for Community Engagement, which both the Chair and Alastair Kennedy also picked up on.</p> <p>Following discussion and agreement that each organisation will submit their own response, it was agreed that each response should also be sent to the Chair by 12 January in order that he can collate them and send a joint response from the Community Engagement Group also.</p>	
6.	Moray Health & Social Care Partnership Transitional Arrangements	<p>Don Vass explained that Fabio Villani sits on the Health & Social Care Partnership and they are looking for assistance in engaging with the public.</p> <p>After discussion around what sort of support and who could best provide it, the Group agreed that Don Vass would get some more information from Fabio and ask Fabio to contact John Ferguson.</p>	DV / JF
7.	Current & Proposed Consultations	<p>The chair advised that the 10 year plan will be submitted to a special meeting of the community planning board on 5 December where he expects that the proposal will be to remit to the Community Engagement Group to arrange the consultation.</p> <p>In response to a number of comments, the Chair assured the group that they will have a proper chance to read the document and submit their comments.</p> <p>During discussion the Chair advised that the 10 year plan is the aspirational document with no budget commitments next to it. It is where we would like to be. The 4 year plan which will be worked on, will be the steps taken to achieve the 10 year plan. Performance monitoring and reporting will be built into the 10 year plan so that actions can be monitored.</p>	
8	<p>AOCB – Group Correspondence</p> <p>AOCB – South Lesmurdie Developments</p>	<p>There was no Group correspondence to note other than the Community Empowerment Scotland Bill</p> <p>John Ferguson advised the Group that an opportunity had arose to apply for funding in South Lesmurdie. The application has progressed to the second stage but there is no expectation for it to get further. A steering Group has been formed and a lottery bid will go ahead. The Community Support Unit and other community groups will</p>	

		be working with the people of South Lesmurdie. There has also been a lot of support provided by the Department of Work and Pensions	
9.	Next Meeting	The Group noted that the next meeting would be Tuesday 28 January 2014 at 10 am in the Elgin Library Activities Room.	