

COMMUNITY ENGAGEMENT GROUP MEETING – 15 SEPTEMBER 2015

ITEM NO	TITLE OF REPORT	DECISION	ACTION BY
	Present	<p>Stewart Cree (Leader) Chair, Councillor Gowans, Fiona Rolt (Area Forums), Steven Christie (Tenants Forum), Irena Paterson (Disability Forum), Don Vass (tsiMORAY), Fabio Villani (CPOG rep) Lead Officer and Andrea Fuller (representing MFCHA).</p> <p><u>APOLOGIES</u> Apologies were received from Alison Thow (Police Scotland), Anita Milne (MFCHA), Alastair Kennedy (Joint Community Council), Tracey Gervaise (MH&SCP), David Meldrum (SFRS) and Fiona Robb (HIE).</p> <p><u>IN ATTENDANCE</u> Andrea McArthur, Minute Taker John Ferguson, TMC Councillor Allan Wright, ex-officio</p>	
1.	Previous Minute 19 August 2015	<p>The minute was agreed as an accurate record of the previous meeting.</p> <p>Councillor Cree welcomed everyone to the meeting and Andrea Fuller was introduced as proxy for MFCHA.</p>	
2.	Matters Arising	<p>19-08-2015 Item 3(ii) Representation from Police Scotland confirmed as Sergeant Kev McPherson. Current vacancies are still being considered by the organisations concerned.</p>	
3.	The Draft Moray Compact – Fabio Villani	<p>Fabio advised the meeting that it is important to have a draft document that is acceptable and comfortable for circulation in the public domain. The consultation ended in August 2015 and all comments have been collated and actions taken listed (document previously circulated).</p> <p>Should the Community Engagement Group take ownership of the Compact?</p> <p>Agreed: Fabio to take the Compact document forward. Document to be redrafted, complete within 2/3 months, timeline to be developed highlighting approval process</p>	

		<p>There was some concern over the presentation of the lengthy document and the format. Perhaps a booklet form at this consultation stage as visual presentation can be crucial in encouraging people to read the document.</p> <p>Who approves the final document? CEG or CPB? Councillor Cree would like to see the CPB approve the final document.</p>	
4.	Moray 2023 Engagement – John Ferguson	<p>It is proposed that Community Planning Partnership engagement consultation workshops will take place in November 2015. This will be a large scale process and it is recognised that there needs to be alternative ways to also engage ie. Not just the workshops eg. Survey. The community support unit are currently establishing reference groups for the engagement process.</p> <p>There is an opportunity to work in partnership with the MH&SCP; the Partnership is in the process of co-ordinating engagement consultation workshops, at a community level, with a specific focus on the development of the Partnership`s Strategic Plan. Cllr Cree and John Ferguson have made initial contact with Tracey, a plan is now being developed and this will aid to prevent part duplication/duplication of effort and mitigate communities from being overwhelmed by an increasing number of engagement consultation exercises.</p> <p>To ensure that the planned community engagement on Moray 2023 is successful, all partners will need to be fully engaged and participate in the process. It may be that this process can be used to share consultation eg. November workshops for MHSCP and TMC budget. Important to ensure that all partners think in ‘partnership’ terms.</p> <p>Crucial that the workshop meetings do not include too many items and become overloaded. Efficiency versus effectiveness.</p> <p>It was agreed that a short life working group be created as a matter of priority from the community engagement group, to include officers of the CPP, to take forward planning for the proposed November engagement workshops/consultations.</p>	

		<p>ACTION: ALL – volunteers required to join a short life working group as indicated above. Please contact Andrea directly at andrea.mcarthur@moray.gov.uk.</p>	
5.	Community Learning & Development Plan Update – Fabio Villani	<p>Fabio advised that he wanted an endorsement from the community engagement group for the Community Learning & Development Plan, as previously circulated, in order to present to the Community Planning Board.</p> <p>The plan is developing an understanding and co-ordination of community learning and development; this is a key role for the community engagement group. An annual review is built into the plan. There is currently no community learning and development partnership in Moray.</p> <p>The group discussed the plan and agreed some minor amendments.</p> <p>ACTION: Fabio to Update CL&D Plan with minor amendments.</p> <p>AGREED: Approval agreed from the Community Engagement Group to take forward the CL&D Plan.</p>	
6.	Draft Community Engagement Action Plan	<p>This document had been circulated previously. It is crucial that members of the group are aware of where the action plan currently is at. The Action Plan needs to be taken forward and developed further.</p> <p>After discussion it was agreed that a short life working group would be useful to take the Action Plan forward.</p> <p>ACTION: ALL – volunteers required to join a short life working group as indicated above. Please contact Andrea directly at andrea.mcarthur@moray.gov.uk.</p>	
7.	AOCB	<p>Councillor Cree advised that he had written to Tracey Gervaise in respect of the working group for MH&SCP – Ian Todd, CSU Manager, currently attends. Tracey has indicated that any representative from the Community Engagement Group is welcome to attend. If anyone would like to contribute, please contact Tracey direct at tracey.gervaise@nhs.net.</p> <p>Irena updated the group about the current disability Research into Independent Living and they are looking at the whole picture ie. home, community. Irena is</p>	

		<p>attending a meeting next week and will report back at the next meeting of the CEG.</p> <p>Draft dates for Community Engagement Group Meeting cycle for 2016 to be available by the next meeting. Calculate round Community Planning Board dates which will be confirmed at their next meeting on 7 October 2015. Also agreed that keeping the same day is useful and that a Tuesday is a good option. ACTION: Andrea</p> <p>Youth representation on the CEG could be considered from another source other than the Youth Council eg. Youth café, Youth Parliament, college student. All agreed that the young person does not have to belong to a 'group'; we are looking for a young persons perspective. ACTION: Andrea to contact other organisations for consideration.</p> <p>Membership of the Community Engagement Group – this was discussed by the group and agreed that all organisations would be asked to provide a named proxy to attend in their absence. ACTION: Andrea to request proxy details</p>	
8.	Future Meeting Dates	Tuesday 1 December 2015 at 9.30am in Elgin City Football Club, Downstairs Room.	