

## Minutes of the Moray Equality Forum, 22 June 2010, Moray College Boardroom

**Present** John Ferguson, Moray Council – Chair  
 Bridget Mustard, Moray Council  
 Don Toonen, Moray Council  
 Andy Duff, Moray Council  
 Joy Crowley, Moray Disability Forum  
 Lucyna Bednarek-Elliot, Polish Philanthropic Society  
 Jim Maguire, Moray Council ESOL Projects  
 Lansana Bangura, Moray Islamic Group  
 Irena Paterson, Patient Participation Forum, Moray Disability Forum  
 Suzy Gentle, Age Scotland  
 Cathy Coverley, ENABLE Scotland  
 Sarah Campbell, Grampian Racial Equality Council (GREC)  
 Judith Franklin, Moray Women's Aid

**Apologies** Donna Petrie, Capability Scotland  
 Monica Lee-Paterson, SHIMCA, CEMVO

Item	Notes	Actions	Who
<b>Welcome</b>	John welcomed everyone and thanked them for attending		
<b>1. Minutes of last meeting</b>	It was noted that Suzy's surname should be Gentle instead of Gently.		
	The minutes were accepted		
<b>2. Future Meetings</b> <b>i: Chairperson</b>	John explained the importance of a chairperson who represents the Forum, rather than the Moray Council. The Moray Council is prepared to provide the necessary training, take care of the paperwork and will support the new chair during the initial period.	Forum members to suggest possible chair	All forum members
<b>ii: Representatives</b>	In order to discuss representation on the forum it was decided to look at the forum's remit at the next meeting		
<b>3. Equality Impact Assessment</b>	Andy Duff, Senior Engineer with the Transportation Department gave a presentation about the Equality Impact Assessments (EIAs) submitted to the Forum. A number of issues around the EIAs were noted:		

Item	Notes	Actions	Who
	<ul style="list-style-type: none"> <li>• There needs to be more information about the activity on the form.</li> <li>• Forms are not easily accessible to everyone.</li> <li>• In future, rather than sending a stack of forms, give an explanation of the activity that is being assessed with a few focused questions that members of the forum can answer.</li> <li>• Keep the amount of information limited and keep it simple.</li> </ul>	Develop ways in which the forum can be more effectively consulted.	Don Toonen
<b>4. Single Equality Scheme</b>	Members of the forum would like a simplified version of the Single Equality Scheme.	Write a simplified version of the Single Equality Scheme	Don Toonen
<b>5 AOCB</b>	The forum was advised of the launch of the North-East Scotland Equalities Network, a user-led Grampian-wide equality network. Information can be accessed at <a href="http://www.nesen.org.uk">www.nesen.org.uk</a>		
<b>6. Time of next meeting</b>	The date and time of the next meeting is still to be confirmed		