

**Moray Economic Strategy  
Programme Managers Meeting  
Thursday 20<sup>th</sup> February 2014, Board Room (HIE Moray, Forres), 11.00 am**

**MEETING NOTE**

<b>ATTENDEES</b>	Jim Grant (JG), Gordon Sutherland (GS) – Moray Council; Steven Hutcheon (SH) and Andrew Anderson (AA) – Highlands and Islands Enterprise.
<b>APOLOGIES</b>	Stephen Cooper (SC) and Gordon Holland (GH) – Moray Council; Nicole Green (NG) – Highlands and Islands Enterprise; Jacqui Taylor (JT) – Moray College UHI.
<b>CHAIR</b>	Jim Grant (JG) - Moray Council.

1) Review of previous meeting note.

Page 2 – Delete “renewable”.

2) Feedback on actions from previous meeting.

All actions completed to date.

3) Project Status Updates and Project Plans.

4) Update from Programme Groups.

**Development Group**

Lossie Green Charrette – 4<sup>th</sup>-5<sup>th</sup> of March, financial appraisal and opportunities to be put forward to the Economic Development & Infrastructure committee. A full public charrette will be held in the summer. David Duncan, Moray Council, to consult with Dawn McNiven regarding a PR piece.

JG now sits on Oil & Gas Group.

Energy North supply chain event in Moray in March.

SH to share proposition material with JG.

**Tourism and Culture Group**

Funding options are being discussed for the development of a tourism function with Moray Chamber of Commerce.

Moray Tourism Link 2014 Event – Friday 7<sup>th</sup> of March 2014 at the Alexander Graham Bell Centre in Elgin.

World Host pilot courses to be held in March.

The Culture Strategy for Moray has also been completed.

Inward Investment and Business Growth Group

Unit 10 is now completed and Unit 11 has been handed over to the EFC Group with the official launch event being held on the 7<sup>th</sup> of March.

Alexander Graham Bell Centre official opening to be in June.

There is interest for three buildings at the Enterprise Park Forres, with five enquiries.

SH to send contact details for Ian Leighton, Graham & Sibbald to JG.

5) Speyside transport proposal (Gordon Holland).

In GH's absence, this could not be discussed in depth.

6) AOB.

Discussion on need to build on MEP perceived role.

Programme Managers to bring update sheets and status updates to next meeting. GS to send reminders.

A sub group is being set up for the 10 Year Plan for Moray with final plan being distributed to MEP.

Protocol for communications portal to be circulated.

Each group to identify a spokesman.

The website should be available by the end of February.

7) Date and chair of next meeting.

<b>Date</b>	<b>Time</b>	<b>Venue</b>	<b>Chair</b>
15.05.14	11.30 am	Board Room, HIE Moray, Forres.	SH

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**ACTIONS FROM MEETING**

<b>ATTENDEES</b>	Jim Grant (JG), Gordon Sutherland (GS) and Gordon Holland (GH) – Moray Council; Steven Hutcheon (SH) and Andrew Anderson (AA) – Highlands and Islands Enterprise.
<b>APOLOGIES</b>	Stephen Cooper (SC) – Moray Council; Nicole Green (NG) – Highlands and Islands Enterprise; Jacqui Taylor (JT) – Moray College UHI.
<b>CHAIR</b>	Jim Grant (JG) - Moray Council.

<b>AGENDA ITEM</b>	<b>DECISION</b>	<b>ACTION BY</b>
4	Share proposition material with JG.	SH
4	Send contact details for Ian Leighton, Graham & Sibbald to JG.	SH
6	Send reminders for status updates.	GS

Key:

<b>INITIALS</b>	<b>NAME OF PERSON</b>
JG	Jim Grant
SH	Steven Hutcheon
GS	Gordon Sutherland