

**THE MORAY COUNCIL**  
**MINUTE OF MEETING OF COMMUNITY PLANNING BOARD**  
**THURSDAY 7 JULY 2011**  
**ELGIN**

**PRESENT**

Councillor McIntyre (Chair)	The Moray Council
Councillor Divers	The Moray Council
Councillor G McDonald	The Moray Council
Councillor Russell	The Moray Council
(Substituting for Councillor McGillivray)	
Councillor Wright	The Moray Council
Councillor Paul	The Moray Council
Calum MacPherson	HIE Moray
Anne Lindsey	Moray College
(Substituting for Mike Devenney)	
Mark Cooper	Grampian Police
Rae Cameron	Grampian Fire & Rescue
Eileen Bush	Voluntary Action Moray
Charles Muir	NHS
Roddy Burns, Acting Chief Executive	The Moray Council

**APOLOGIES**

Councillors Hamilton, McGillivray, The Moray Council and Mike Devenney, Moray College

**IN ATTENDANCE**

Lynn Peterson, Scottish Government, Corporate Policy Unit Manager, The Moray Council, Andrew Fowlie, NHS Grampian, the Moray Economic Partnership Programme Coordinator, Donna Skene, Project Officer, The Moray Council and the Principal Committee Services Officer, The Moray Council as Clerk to the meeting.

### **1. (a) MINUTE OF MEETING DATED 31 MARCH 2011**

The Minute of the Meeting of 31 March 2011 was submitted and approved subject to the word "CHARITY" being amended to read "COMMUNITY" in the title at paragraph 12.

### **1 (b) MINUTE OF MEETING DATED 12 MAY 2011**

The Minute of the Special Meeting of Community Planning Board dated 12 May 2011 was submitted and approved.

### **2. MORAY ECONOMIC RESPONSE PLAN: MORAY ECONOMIC PROGRAMME**

There was submitted a report by the Acting Chief Executive asking the Board to endorse the draft of a Programme to deliver the Moray Economic Response Plan over the short to medium term and to inform the longer term Moray Economic Strategy.

Following consideration the Board agreed:-

- (i) to remove reference to a regional sports facility from the draft programme;
- (ii) that a site visit of the facilities at RAF Kinloss would be beneficial;
- (iii) that the Chairman liaise with the Station Commander RAF Kinloss in regard to extending the invitation to visit RAF Kinloss to the CP Board, and
- (iv) to endorse the draft Programme.

### **3. MORAY ECONOMIC PARTNERHIP (MEP)**

There was submitted and noted a report by the MEP Programme Co-ordinator updating the Board following the establishment of the Moray Economic Partnership.

### **4. SINGLE OUTCOME AGREEMENT – QUARTER 4 MONITORING STATEMENTS**

There was submitted a report by the Corporate Policy Unit Manager inviting the Board to consider an analysis of performance in addressing the national and local outcomes over the forth quarter of the 2010/11 Single Outcome Agreement.

Following lengthy discussion the Board agreed:

- (i) to note the performance against the key actions addressing the national and local outcomes at the end of the third quarter of 2010/11;

- (ii) to Note the performance against the milestones for which the Community Planning Board is responsible'
- (iii) that the Theme Groups move forward with the following Actions:
  - (a) Greener :- Carbon Management
  - (b) Healthier – Change Fund
  - (c) Safer & Stronger – Equally Well and GIRFEC
  - (d) Smarter – Early Years Framework and 16+ Learning Choices
  - (e) Wealthier – Economic Development

## **5. COMMITTEE AND COMMUNITY PLANNING PARTNERSHIP ALIGNMENT**

There was submitted a report by the Corporate Policy Unit Manager asking the Board to approve the implementation of the conclusions of a Community Planning seminar on the link between the community planning partnership and council decision making structures.

Following consideration the Board approved the conclusions set out in paragraph 3.3 of the report arising from the seminar. The Board also noted the future dates of the partnership meetings and agreed that an additional meeting of the Community planning Board be held on 22 August to enable the Board to progress the outcomes from the seminar.

## **6. CITIZENS PANEL**

There was submitted a report by the Corporate Policy Unit Manager asking the Board to consider extending the contract for the Citizens Panel for a further year.

Following consideration the Board approved the extension of the Citizens Panel contract for a further year to support community engagement.

## **7. MORAY YOUTH COUNCIL**

There was submitted a report by the Corporate Policy Unit Manger updating the Board on the outcome and success of the Community Dialogue Evening held on Monday 18 April 2011 and asking for approval of the suggestion that a representative from the Moray Youth Council Co-Chair (with the Convener) a future meeting of the Community Planning Board.

Following consideration the Board:

- (i) Noted the success of the Community Dialogue Evening held on Monday 18 April 2011 and agreed that a similar event be held on a 6 monthly basis and that the CPUM arrange the date of the next seminar, and

- (ii) Agreed that a member of the Moray Youth Council co-chair the next meeting of the Community Planning Board due to be held on 10 November 2011.

## **8. COMMUNITY ENGAGEMENT GROUP MEMBERSHIP AND ARRANGEMENTS**

There was submitted a report by the Community Planning and Development Manager asking the Board to confirm membership of the Community Engagement Group.

Following consideration the Board confirmed membership of the Community Engagement Group namely:-

Councillor E McGillivray – The Moray Council (Chairman)  
 Rae Cameron – Grampian Fire and Rescue Services  
 Hugh Mackie – Grampian Police  
 Elaine Brown – NHS Grampian  
 Alastair Kennedy – Joint Community Councils  
 Carin Schwartz – Moray Area Forum  
 Caitlin Forbes – Moray Youth Council

John Feguson, Community Planning and Development Manager and Martine Scott, Project Development Officer, both of the Moray Council as advisors to the Group.

The Board further approved two supplementary Community Engagement seminars be held on 27 October 2011 and 15 March 2012.

## **9. COMMUNITY ENGAGEMENT PRIORITISED ACTION PLAN**

There was submitted a report by the Community Planning and Development Manager asking the Board to approve the prioritised plan and support the implementation of the Community Engagement Strategy.

Following consideration the Board approved the prioritised action plan which concentrates on three key priorities:

- (i) Develop a Community Engagement Directory
- (ii) Hold two Community Engagement seminars per year, and
- (iii) Develop a pilot in South Lesmurdie as highlighted in the Better Community Engagement (BCE) Project Report.

## **10. LOCAL DELIVERY ACTION PLAN ACHIEVEMENTS FOR 2010-11 AND LOCAL DELIVERY ACTION PLANS FOR 2011-12**

There was submitted a report by the Corporate Policy Unit Manager asking the Board to consider the overall Local Delivery Action Plans' achievements for 2010-11 and the outline for the Local Delivery Action plans for 2011-12.

Following consideration the Board:-

- (i) noted the overall Local Delivery Action Plan Performance 2010-11 for public performance reporting purposes and the detail of performance will be based on the content of the quarterly monitoring document, and
- (ii) approved the outline for the Local Delivery Action Plans 2011-12 which will be used as a basis for consultation with lead officers and agreed the proposals.

## **11. STATEMENT OF OUTSTANDING BUSINESS**

There was submitted and noted a report by the Corporate Policy Unit Manager informing the Board of progress in relation to follow up reports and actions requested by the Board and the Strategic Theme Groups at previous meetings.

## **12. DATE OF NEXT MEETING**

It was agreed that the next meeting of the Board scheduled to be held on 10 November be held in the Lecture Room, Elgin Fire Station.